MOREHEAD-ROWAN COUNTY RECREATION, TOURIST AND CONVENTION COMMISSION
111 EAST FIRST STREET
MOREHEAD, KY 40351

MONTHLY TRANSIENT ROOM TAX RETURN
A sheet MUST be completed and returned monthly, even if the total receipts is zero.

FOR MONTH OF:

RETURN DUE:

1. **Total Receipts** – gross room rent received for the month (subtract continuous occupancy of thirty (30) days or longer). _____
2. **Taxable Receipts** – Line 1 multiplied by 4% (.04 x Line 1) _____
3. **Penalty** – If paid late, 10% (.10 x Line 2) penalty _____
4. **NOTE: TO FIGURE INTEREST YOU MUST MULTIPLE THE AMOUNT IN LINE 2 OF THIS FORM TO 0.15**
   Interest – If paid late, add one and one-half (1 ½%) (0.15 x Line 2) for each month of delinquency or fraction thereof, until paid in full. _____
5. **Total Penalty and Interest** – Line 3 plus Line 4 _____
6. **Total Amount Due if LATE** – Line 2 plus Line 5 _____

IMPORTANT: Return must be postmarked by the due date to avoid penalty and interest. In the event there is no room rent for the month or there is no tax due, timely returns must still be filed.

REMIT TOTAL AMOUNT DUE:

Make check payable to: MRTC
Attn: Transient Room Tax
111 East First Street
Morehead, Ky. 40351

I certify under penalties of perjury and Rowan County Fiscal Court Ordinance No. 24-19 that I am duly authorized to file this return. I have examined this return and to the best of my knowledge and belief, it is true, correct, and complete.

SIGNATURE: _____

PRINT NAME AND TITLE: _____

DATE: _____